

## INDEX

### Criterion-5 (Student Support and Progression)

***5.1.4 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases***

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***ANTI-RAGGING  
COMMITTEE***

No 014881


 0181-2343400, 2207650  
 Tel/Fax : 0181-2205851, 2205852  
 e mail : daviet@davietjal.org


# D.A.V. INSTITUTE OF ENGINEERING & TECHNOLOGY (DAVIET)

 KABIR NAGAR, JALANDHAR. - 144008  
 (ISO 9001:2008 Certified)

www.davietjal.org

 Approved by : All India Council for Technical Education, New Delhi & Govt. of Punjab  
 Affiliated to : Punjab Technical University, Jalandhar  
 Managed by : DAV College Managing Committee, New Delhi

05-1/1/17

Dated.....

Ref. No. DAVIET/ 2017/18/5751

Office Circular

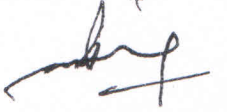
It is for the information of all concerned particularly 1<sup>st</sup> year students of DAVIET, Jalandhar, that as per the directions of Supreme Court of India in SLP No. 24295 of 2006 dated: 16.05.2007 and Civil Appeal No. 887 of 2009, the All India Council for Technical Education vide Notification No. F. No. 37-3/Legal/AICTE/2009 dated: 01.07.2009 to constitute an Anti Ragging Committee to monitor the Anti Ragging Activities in the Technical Institutions etc. particularly for the safety of 1<sup>st</sup> year students. Following Anti-Ragging Committee is hereby constituted for the purpose:-

Anti Ragging Committee:-

S. No.	Name	Designation		Contact Nos.
1	Dr. Manoj Kumar	Principal	Chairman	94781-01102
2	Nominee	Representative from District Administration	Member	
3	Nominee	SHO, Police Division No. 1, Jalandhar	Member	95929-14111
4	Mr. Sanjeev Shally Punjab Kesari, Jalandhar	Representative of Local Media (Male)	Member	98156-00829
5	Ms. Vandana Dainik Bhaskar, Jalandhar	Representative of Local Media (Female)	Member	96465-00554
6	Dr. Lakhbir Singh President, PAHAL, Jalandhar	Representative of NGO	Member	0181-2672784 98148-66230
7	Dr. Jagjit Malhotra Dean Student Affairs	Representative of Faculty (Male)	Member	98722-01740
8	Mr. Devinder Priyadarshi Assistant Professor (ME)	Representative of Faculty (Male)	Member	98720-67770
9	Dr. Kanchal L. Singh Associate Professor & Head (Applied Sciences)	Representative of Faculty (Female)	Member	99140-01756
10	Ms. Suman Arora Asstt. Prof. (Mathematics)	Representative of Faculty (Female)	Member	98727-18501
11	Mr. Sumesh Mahajan Sr. Asstt. (A/cs.)	Representative of Non-teaching staff (Male)	Member	98723-95955
12	Ms. Suman Lata Clerk	Representative of Non-teaching staff (Female)	Member	94637-67654
13	Mr. Om Parkash	Representative of Parents (Male)	Member	94171-13636
14	Ms. Alka Juneja	Representative of Parents (Female)	Member	81468-33411

15	Mr. Rahul Sharma ME – 3 <sup>rd</sup> year	Representative of Senior Students (Male)	Member	90414-29961
16	Ms. Jaya Dhingra MBA – 2 <sup>nd</sup> year	Representative of Senior Students (Female)	Member	98888-12737
17	Mr. Dhairya Jain ECE – 1 <sup>st</sup> year	Representative of Fresher Students (Male)	Member	99884-70055
18	Ms. Kajal Kumari CSE – 1 <sup>st</sup> year	Representative of Fresher Students (Female)	Member	82838-40891

We are sure that the valuable guidance and help of the committee members will be very much useful to the students of our institution.

  
 (Dr. Manoj Kumar)  
 Principal

**Copy for information & necessary action to:-**

1. All the above referred members of the Anti Ragging Committee
2. All HoD(s)
3. All HcD(s)
4. Dean (Student Affairs) & Chief Warden
5. All Hostel Wardens
6. Sr. Asstt. (Admn.) – to get this information displayed in the form of banners/flex as per the prevailing practice
7. Website Coordinator

Ref. No. : DAVIET/2018-19/6315

Dated : 15/8/18

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3	Nominee	SHO, Police Division No. 1, Jalandhar	Member	95929-14111
4	Mr. Vineet Joshi Punjab Kesari, Jalandhar	Representative of Local Media (Male)	Member	90561-60001
5	Ms. Priya Dainik Jagran, Jalandhar	Representative of Local Media (Female)	Member	79869-20375
6	Ms. Parminder Beri ASHI, Jalandhar	Representative of NGO	Member	98140-61431
7	Dr. Anil Soni Dean Student Affairs	Representative of Faculty (Male)	Member	81461-00679
8	Dr. Devinder Priyadarshi Assistant Professor (ME)	Representative of Faculty (Male)	Member	98720-67770
9	Dr. Kanchal L. Singh Associate Professor & Head (Applied Sciences)	Representative of Faculty (Female)	Member	99140-01756
10	Ms. Suman Arora Asstt. Prof. (Mathematics)	Representative of Faculty (Female)	Member	98727-18501
11	Mr. Sumesh Mahajan Sr. Asstt. (A/cs.)	Representative of Non-teaching staff (Male)	Member	98723-95955
12	Ms. Suman Lata Clerk	Representative of Non-teaching staff (Female)	Member	94637-67654
13	Dr. S.K. Behl	Representative of Parents (Male)	Member	98159-99376
14	Ms. Rubina	Representative of Parents (Female)	Member	98765-90775

15	Mr. Ashish Dhatwalia ME – 3 <sup>rd</sup> year	Representative of Senior Students (Male)	Member	70181-03523
16	Ms. Anushka Sharma EE – 3 <sup>rd</sup> year	Representative of Senior Students (Female)	Member	81950-08575
17	Mr. Yogesh Thakur CE – 1 <sup>st</sup> year	Representative of Fresher Students (Male)	Member	70526-99154
18	Ms. Jasneet Kaur ECE – 1 <sup>st</sup> year	Representative of Fresher Students (Female)	Member	80540-43703

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5. Chief Warden
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Ref. No. : DAVIET/2019.20/1893

Dated : 22/7/19

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5	Ms. Priya Dainik Jagran, Jalandhar	Representative of Local Media (Female)	Member	79869-20375
6	Ms. Parminder Beri ASHI, Jalandhar	Representative of NGO	Member	98140-61431
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10	Ms. Neeru Bala Asstt. Prof. (Mathematics)	Representative of Faculty (Female)	Member	97799-00765
11	Mr. Sumesh Mahajan Sr. Asstt. (A/cs.)	Representative of Non-teaching staff (Male)	Member	98723-95955
12	Ms. Alka Juneja Jr. Asst.	Representative of Non-teaching staff (Female)	Member	81468-33411
13	Dr. S.K. Behl	Representative of Parents (Male)	Member	98159-99376
14	Ms. Chandervati	Representative of Parents (Female)	Member	94665-92798

15	Mr. Yogesh CE - 2 <sup>nd</sup> year	Representative of Senior Students (Male)	Member	70526-03523
16	Ms. Prachi IT - 2 <sup>nd</sup> year	Representative of Senior Students (Female)	Member	94163-16082
17	Mr. Dhruva Bhardwaj CSE - 1 <sup>st</sup> year	Representative of Fresher Students (Male)	Member	63538-68398
18	Ms. Anchal CSE - 1 <sup>st</sup> year	Representative of Fresher Students (Female)	Member	95924-14396

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Ref. No. : DAVIET/2020.21/1744

Dated : 19.02.2021

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7	Dr. Sanjeev Naval Dean Student Affairs	Representative of Faculty (Male)	Member	99140-14848
8	Dr. Rajni Sharma Asstt. Prof. (Mathematics)	Representative of Faculty (Female)	Member	98148-49123
9	Ms. Anju Sharma Asstt. Prof. (BM) & Dy Dean (SA)	Representative of Faculty (Female)	Member	99145-26842
10	Mr. Gobind Khurana Assistant Professor (CE)	Representative of Faculty (Male)	Member	82838-30247
11	Mr. Sumesh Mahajan Sr. Asstt. (A/cs.)	Representative of Non-teaching staff (Male)	Member	98723-95955
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14	Ms. Chandervati	Representative of Parents (Female)	Member	94665-92798

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16	Ms. Prachi IT -3 <sup>rd</sup> year	Representative of Senior Students (Female)	Member	94163-16082
17	Mr. Raghav Gupta CE - 1 <sup>st</sup> year	Representative of Fresher Students (Male)	Member	
18	Ms. Rashim MBA - 1 <sup>st</sup> year	Representative of Fresher Students (Female)	Member	78148-47938

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# DAV INSTITUTE OF ENGINEERING & TECHNOLOGY

Kabir Nagar, Jalandhar, Punjab - 144 008

Accredited by NAAC with "A" Grade & Recognized by UGC under Section 2(f)

Approved by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

Ref. No. : DAVIET/1600/2021-2022

Dated : 27/10/2021

## Office Circular

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4	Mr. Vineet Joshi Correspondent	Representative of Local Media (Male)	Member	9876150100
5	Ms. Kusum Agnihotri Punjab Kesari, Jalandhar	Representative of Local Media (Female)	Member	9417033011
6	Ms. Parminder Beri ASHI, Jalandhar	Representative of NGO	Member	9814061431
7	Dr. Sanjeev Naval Dean Student Affairs	Representative of Faculty (Male)	Member	9914014848
8	Dr. Rajni Sharma Asstt. Prof. (Mathematics)	Representative of Faculty (Female)	Member	9814849123
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10	Mr. Gobind Khurana Assistant Professor (CE)	Representative of Faculty (Male)	Member	8283830247
11	Mr. Sumesh Mahajan Sr. Asstt. (A/cs.)	Representative of Non-teaching staff (Male)	Member	9872395955
12	Ms. Alka Juneja Jr. Asstt.	Representative of Non-teaching staff (Female)	Member	8146833411
13	Mr. R.K. Aggarwal	Representative of Parents (Male)	Member	9814502419
14	Ms. Suman Kumari	Representative of Parents (Female)	Member	9646126521

Website : [www.davletjal.org](http://www.davletjal.org)  
Email : [davlet@davletjal.org](mailto:davlet@davletjal.org)

Ph. : 0181-2207650, 2200232, 2343400  
Toll Free : 1860 180 0126

15	Mr. Yogesh CE – 4 <sup>th</sup> year	Representative of Senior Students (Male)	Member	7052603523
16	Ms. Prachi IT – 4 <sup>th</sup> year	Representative of Senior Students (Female)	Member	9416316082
17	Mr. Nitin Kumar ME – 1 <sup>st</sup> year	Representative of Fresher Students (Male)	Member	8360552064
18	Ms. Vimmi IT – 1 <sup>st</sup> year	Representative of Fresher Students (Female)	Member	8427760484

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6. Sr. Asstt. (Admn.) – to get this information displayed in the form of banners/flex as per the prevailing practice
7. Website Coordinator
8. Information Corner
9. All Hostel Notice Boards

***ANTI-RAGGING  
SQUAD***

N<sup>o</sup> 014882



0181-2343400, 2207650  
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# D.A.V. INSTITUTE OF ENGINEERING & TECHNOLOGY (DAVIET)

KABIR NAGAR, JALANDHAR. - 144008  
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Ref. No. DAVIET/ 2017-18/5742

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Dated... 05/9/17

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Anti Ragging Squad:-

Sr. No.	Name	Designation		Phone No.
1.	Mr. Pankaj Sadana	Asstt. Prof., Mech. Engg.	Chairman	98724-88990
2.	Mr. M.S. Bedi	Asstt. Prof., Civil Engg.	Member	82838-40304
3.	Mr. Sunil Sachdeva	Asstt. Prof., Applied Sciences	Member	94644-85893
4.	Ms. Shivani Vij	Asstt. Prof., Applied Sciences	Member	96468-31294
5.	Ms. Payal Sharma	Asstt. Prof., Applied Sciences	Member	94653-90017
6.	Mr. Rajiv Kumar	Asstt. Prof., IT	Member	99140-33395
7.	Ms. Reeta Bhardwaj	Asstt. Prof., MCA IT	Member	84272-33399
8.	Ms. Risha Sharma	Asstt. Prof., Elex. & Comm. Engg.	Member	98887-45246
9.	Mr. Sushil Kumar	Jr. Asstt.	Member	98883-66224
10.	Ms. Kalpana Sharma	Clerk	Member	92178-44826
11.	Mr. Himanshu Arora, ME - 3 <sup>rd</sup> year	Representative of Senior Students (Male)	Member	70095-80475
12.	Ms. Gurleen, IT - 3 <sup>rd</sup> year	Representative of Senior Students (Female)	Member	98780-48116

It shall be the duty of Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places.

Dr. Manoj Kumar  
Principal

Copy to:-

- All the above referred members of the Anti Ragging Squad
- All HOD (s)
- All HCD (s)
- Dean (Student Affairs) & Chief Warden
- All Hostel Wardens
- Website Coordinator
- Sr. Asstt. (Admn.) - to get this information displayed in the form of banners/flex as per the prevailing practice.



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Ref. No. : DAVIET/ 2-13-17/ 6314

Dated : 15/01/18


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9.	Mr. Sushil Kumar	Jr. Asstt.	Member	98883-66224
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Email : [davlet@davletjal.org](mailto:davlet@davletjal.org)

Ph. : 0181-2207650, 2200232, 2343400

Ref. No. : DAVIET/ 2019.20/ 1316

Dated : 15/7/19

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5.	Ms. Payal Sharma	Asstt. Prof., Applied Sciences	Member	94653-90017
6.	Dr. Rajiv Kumar	Asstt. Prof., IT	Member	99140-33395
7.	Dr. Sonia Chutani	Asstt. Prof., CE	Member	80540-08130
8.	Ms. Poonam Sethi	Asstt. Prof., Elec. & Comm. Engg.	Member	98761-60704
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10.	Ms. Kalpana Sharma	Clerk	Member	92178-44826
11.	Mr. Vishav Pratap S, CE - 2 <sup>nd</sup> year	Representative of Senior Students (Male)	Member	70061-93241
12.	Ms. Anshika CSE - 2 <sup>nd</sup> year	Representative of Senior Students (Female)	Member	94643-89874

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1.		Chief Hostel Warden	Chairman	
2.	Dr. Rajiv Kumar	Asstt. Prof., IT	Member	99140-33395
3.	Mr. Ankush Kohli	Asstt. Prof., ME	Member	99141-36784
4.	Dr. Nitin Kalra	Asstt. Prof., Applied Sciences	Member	94644-85893
5.	Dr. Shivani Vij	Asstt. Prof., Applied Sciences	Member	96468-31294
6.	Ms. Payal Sharma	Asstt. Prof., Applied Sciences	Member	94653-90017
7.	Mr. Jaswinder S. Dhillon	Asstt. Prof., IT	Member	84277-00837
8.	Dr. Sonia Chutani	Asstt. Prof., Civil Engg.	Member	80540-08130
9.	Ms. Poonam Sethi	Asstt. Prof., Elec. & Comm. Engg.	Member	98761-60704
10.	Mr. Nitesh Thakur	Asstt. Prof., BHMCT	Member	78271-73744
11.	Mr. Jaswinder Singh	Asstt. Prof., CA	Member	99887-91399
12.	Mr. Sushil Kumar	Jr. Asstt.	Member	98883-66224
13.	Ms. Kalpana Sharma	Clerk	Member	92178-44826
14.	Mr. Vishav Pratap S, CE-3 <sup>rd</sup> year	Representative of Senior Students (Male)	Member	70061-93241
15.	Ms. Anshika CSE-3 <sup>rd</sup> year	Representative of Senior Students (Female)	Member	94643-89874

It shall be the duty of Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places.

  
Principal

### Copy to:-

1. All the above referred members of the Anti Ragging Squad
2. All HOD (s) and All HCD (s)
3. Dean (Student Affairs)
4. All Hostel Wardens
5. Website Coordinator
6. Sr. Asstt. (Admn.) – to get this information displayed in the form of banners/flex as per the prevailing practice.
7. Information corner, All Hostel Notice Boards.

Website : [www.davietjal.org](http://www.davietjal.org)  
Email : [daviet@davietjal.org](mailto:daviet@davietjal.org)

Ph. : 0181-2207650, 2200232, 2343400  
Toll Free : 1860 180 0126



**DAVIET**  
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# DAV INSTITUTE OF ENGINEERING & TECHNOLOGY

Kabir Nagar, Jalandhar, Punjab - 144 008

Accredited by NAAC with "A" Grade & Recognized by UGC under Section 2(f)

Approved by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

Ref. No. : DAVIET/ 1601 | 2021-22

Dated : 27/10/2021

## Office Circular

It is for the information of all concerned that as per the directions of Supreme Court of India in SLP No. 24295 of 2006 dated: 16.05.2007 and Civil Appeal No. 887 of 2009, the All India Council for Technical Education vide Notification No. F. No. 37-3/Legal/AICTE/2009 dated: 01.07.2009 to constitute an **Anti Ragging Squad** to monitor the Anti Ragging Activities in the Technical Institutions etc. particularly for the safety of 1<sup>st</sup> year students. Following Anti-Ragging Squad is hereby constituted for the purpose:-

### Anti Ragging Squad:-

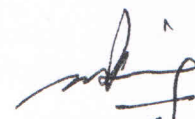
S.No.	Name	Designation		Phone No.
1.	Dr. Sanjeev Naval	Dean Student Affairs	Chairman	9914014848
2.	Dr. Ankush Kohli	Chief Hostel Warden & Asstt. Prof., ME	Member	9914136784
3.	Mr. Nitesh Thakur	Warden (UG Boys Hostel) & Asstt. Prof., BHMCT	Member	7827173744
4.	Mr. Lakhwinder Singh	Warden (PG Boys Hostel)	Member	9953657747
5.	Ms. Manju Bala	Warden (Girls Hostel)	Member	8196843444
6.	Dr. Ashok Kumar	Associate Prof., Chemistry	Member	9915378828
7.	Dr. Sunil Kumar Sachdeva	Asstt. Prof., Mathematics	Member	9501575200
8.	Dr. Amit Sharma	Asstt. Prof., Mathematics	Member	9501884600
9.	Dr. Shivani Vij	Asstt. Prof., Applied Sciences	Member	9646831294
10.	Dr. Nitin Kalra	Asstt. Prof., Applied Sciences	Member	9501015697
11.	Ms. Payal Sharma	Asstt. Prof., Applied Sciences	Member	9465390017
12.	Ms. Poonam Sethi	Asstt. Prof., Elec. & Comm. Engg.	Member	9876160704
13.	Dr. Ramnik S. Randhawa	Asstt. Prof., Elec. & Comm. Engg.	Member	9417651066
14.	Mr. Rajesh Wadhwa	Asstt. Prof., Elec. & Comm. Engg.	Member	9478370735
15.	Mr. Jaswinder S. Dhillon	Asstt. Prof., IT	Member	8427700837
16.	Dr. Rajiv Kumar	Asstt. Prof., IT	Member	9914033395
17.	Dr. Sonia Chutani	Asstt. Prof., Civil Engg.	Member	8054008130
18.	Mr. Jaswinder Singh	Asstt. Prof., CA	Member	9988791399

Website : [www.davletjal.org](http://www.davletjal.org)  
Email : [davlet@davletjal.org](mailto:davlet@davletjal.org)

Ph. : 0181-2207650, 2200232, 2343400  
Toll Free : 1860 180 0126

19.	Mr. Sumit Mahajan	Lab. Technician, ECE (Sr. Scale)	Member	9501029832
20.	Mr. Suraj Khanna	Lab Technician, EE (Jr. Scale)	Member	8968233642
21.	Mr. Rajesh Mehra	AIW, ME	Member	9915045521
22.	Mr. Sushil Kumar	Jr. Asstt.	Member	9888366224
23.	Ms. Kalpana Sharma	Clerk	Member	9217844826
24.	Mr. Vishav Pratap S, CE-4 <sup>th</sup> year	Representative of Senior Students (Male)	Member	7006193241
25.	Ms. Anshika CSE-4 <sup>th</sup> year	Representative of Senior Students (Female)	Member	9464389874

It shall be the duty of Anti-Ragging Squad to make routine visits to the hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places.

  
**Dr. Manoj Kumar**  
 Principal

**Copy to:-**

1. All the above referred members of the Anti Ragging Squad
2. All HOD (s) and All HCD (s)
3. Dean (Student Affairs)
4. All Hostel Wardens
5. Website Coordinator
6. Sr. Asstt. (Admn.) – to get this information displayed in the form of banners/flex as per the prevailing practice.
7. Information Corner
8. All Hostel Notice Boards

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# **Anti-Ragging Duties**

**DAV Institute of Engineering & Technology, Jalandhar**  
**Duty Roaster (17<sup>th</sup> July- 30<sup>th</sup> August, 2017) of Anti-Ragging Squad**

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the members are requested to perform their duty diligently.

Date	Location	Team
17/7/2017	L1	T1
	L2	T2
	L3	T3
18/7/2017	L1	T2
	L2	T3
	L3	T1
19/7/2017	L1	T3
	L2	T1
	L3	T2
20/7/2017	L1	T1
	L2	T2
	L3	T3
21/7/2017	L1	T2
	L2	T3
	L3	T1
22/7/2017	L1	T3
	L2	T1
	L3	T2
24/7/2017	L1	T1
	L2	T2
	L3	T3
25/7/2017	L1	T2
	L2	T3
	L3	T1
26/7/2017	L1	T3
	L2	T1
	L3	T2
27/7/2017	L1	T1
	L2	T2
	L3	T3
28/7/2017	L1	T2
	L2	T3
	L3	T1
29/7/2017	L1	T3
	L2	T1
	L3	T2
31/7/2017	L1	T1
	L2	T2
	L3	T3
01/8/2017	L1	T1
	L2	T2
	L3	T3
02/8/2017	L1	T2
	L2	T3
	L3	T1
03/8/2017	L1	T3
	L2	T1
	L3	T2
04/8/2017	L1	T1
	L2	T2
	L3	T3
05/8/2017	L1	T2
	L2	T3
	L3	T1
07/8/2017	L1	T3
	L2	T1
	L3	T2

08 / 8 / 2017	L1 L2 L3	T1 T2 T3
09 / 8 / 2017	L1 L2 L3	T2 T3 T1
10 / 8 / 2017	L1 L2 L3	T3 T1 T2
11 / 8 / 2017	L1 L2 L3	T1 T2 T3
12 / 8 / 2017	L1 L2 L3	T2 T3 T1
16 / 8 / 2017	L1 L2 L3	T3 T1 T2
17 / 8 / 2017	L1 L2 L3	T1 T2 T3
18 / 8 / 2017	L1 L2 L3	T2 T3 T1
19 / 8 / 2017	L1 L2 L3	T3 T1 T2
21 / 8 / 2017	L1 L2 L3	T1 T2 T3
22 / 8 / 2017	L1 L2 L3	T2 T3 T1
23 / 8 / 2017	L1 L2 L3	T3 T1 T2
24 / 8 / 2017	L1 L2 L3	T1 T2 T3
25 / 8 / 2017	L1 L2 L3	T2 T3 T1
26 / 8 / 2017	L1 L2 L3	T3 T1 T2
28 / 8 / 2017	L1 L2 L3	T1 T2 T3
29 / 8 / 2017	L1 L2 L3	T2 T3 T1
30 / 8 / 2017	L1 L2 L3	T3 T1 T2
31 / 8 / 2017	L1 L2 L3	T1 T2 T3

Report of the visit shall be submitted to the O/o the undersigned on the very next day of the scheduled visit.

*Signature*  
*[Handwritten signatures]*

*[Handwritten signature]*  
 15/7/17  
 Pankaj Sadana

Chairman-Anti Ragging Squad



# DAV INSTITUTE OF ENGINEERING & TECHNOLOGY

Kabir Nagar, Jalandhar, Punjab - 144 008

**Accredited by NAAC with "A" Grade & Recognized by UGC under Section 2(f)**

Approved by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

Ref. No. : DAVIET/2021/21/1942

Dated : 19/2/2021

## Anti Ragging Duty Roaster-1 (February 20, 2021 to March 19, 2021)

In pursuance of the orders of Hon'ble Supreme Court and to provide ragging free environment, the anti-ragging duties will be assigned to following faculty members w.e.f. 20/02/2021. All the members are requested to perform their duty diligently as per the schedule appended below:

Date	7:30 am to 4:45 pm DAVIET Campus including Hostels	4:30 pm to 9:30 pm DAVIET Campus including Hostels
20/02/2021 (Saturday)	Dr. Kiran Ahuja (ECE) Dr. Ramnik S. Randhawa (ECE)	Mr. Rajesh Wadhwa Ms. Sonali Talwar (CSE)
21/02/2021 (Sunday)	Mr. Vishav Kapoor (TP Office) Ms. Kritika Sharma (BM)	Mr. Jaswinder Singh (CA) Ms. Jasdeep Kaur Malhi (Admn.)
22/02/2021 (Monday)	Dr. Chintu Rza (EE) Mr. Ashish Malhotra (ECE)	Mr. Pankaj Sadana (ME) Dr. Neeru Bala (AS)
23/02/2021 (Tuesday)	Ms. Avani Bhatia Mr. Sumit Mahajan (ECE)	Ms. Shallu Singh (ECE) Mr. Balbir Singh (ME)
24/02/2021 (Wednesday)	Mr. Amit Arora (ECE) Ms. Nitika Wason (BM)	Dr. Sonia Chutani (CE) Dr. Rajeev Kumar (IT)
25/02/2021 (Thursday)	Mr. Sushant Gupta (CE) Ms. Neetu Kochher (CSE)	Mr. Sudhir Kumar Jala (CE) Dr. Neetu Gahlawat (CSE)
26/02/2021 (Friday)	Dr. Ashok Kumar (AS) Ms. Sunaina (BHMCT)	Dr. Payal Sharma (AS) Mr. Suraj Khanna (EE)
27/02/2021 (Saturday)	Dr. Sunil Kumar Sachdeva (AS) Ms. Annumeet (BM)	Dr. Amit Sharma (AS) Dr. Priyanka Sharma (BM)
28/02/2021 (Sunday)	Mr. Inderdeep Singh (EE) Ms. Kanika Kapoor (CA)	Dr. Megha Munjal Sharma (BM) Mr. Vikas Sharma (CA)
01/03/2021 (Monday)	Mr. Sukhdeep Singh (ECE) Ms. Shardha Chatrath (BHMCT)	Mr. Jaswinder Singh Dhillon (IT) Ms. Manu Bhardwaj (BM)
02/03/2021 (Tuesday)	Mr. Sahul Goyal (CSE) Ms. Richa Arora (CA)	Dr. Sushil Prashar (EE) Ms. Archana Aggarwal (CA)
03/03/2021 (Wednesday)	Ms. Shivani Mehta (EE) Mr. Pawan Kumar (ME)	Dr. Bindia Jain (ECE) Mr. Ratish Bhardwaj (TP Office)
04/03/2021 (Thursday)	Ms. Aarti Kochher (ECE) Dr. Anand Bajaj (AS)	Dr. Kanchan L. Singh (AS) Mr. Amit Tyagi (BM)
05/03/2021 (Friday)	Dr. Neeru Malhotra (ECE) Mr. Navleen Singh Rekhi (ECE)	Ms. Vandana Narang (BM) Mr. Sandeep Sharma (EE)
06/03/2021 (Saturday)	Mr. Jaswinder Singh (CA) Ms. Sunaina (BHMCT)	Dr. Palvinder Singh Maan Dr. Rajni Sharma (AS)
07/03/2021 (Sunday)	Ms. Shaveta Angurala (CSE) Mr. Tejinder Singh (EE)	Mr. Kamal Kishore (AS) Ms. Neelam (Admn.)

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ylet@davietjal.org

Ph. : 0181-2207650, 2200232, 2343400  
Toll Free : 1860 180 0126

08/03/2021 (Monday)	Dr. Shivani Vij (AS) Mr. Deepak Parmar	Dr. Ritu Sehgal (BM) Mr. Ganesh Chand (ECE)
09/03/2021 (Tuesday)	Mr. Gobind Khurana (CE) Ms. Prabhjot Kaur (BM)	Ms. Anju Sharma (BM) Dr. Bhupinder Singh (AS)
10/03/2021 (Wednesday)	Mr. Nitin Kalra (AS) Ms. Sarabjit Kaur (ECE)	Ms. Poonam Sethi (ECE) Mr. Chetan Darshan (ME)
11/03/2021 (Thursday)	Dr. Suman Tandon (BM) Dr. Hari Singh (ECE)	Mr. Aman Kumar Maini (ME) Ms. Ravinder Kaur (AS)
12/03/2021 (Friday)	Ms. Deepika Kakkar (AS) Mr. Paramjit Masih (BHMCT)	Mr. Gagan Kumar (IT) Ms. Sarabjot Kaur (CA)
13/03/2021 (Saturday)	Mr. Rahul Sharma (EE) Ms. Sunaina (BHMCT)	Dr. Gurveen Singh (ME) Ms. Kanika Kapoor (CA)
14/03/2021 (Sunday)	Mr. Mani Bansal (EE) Ms. Kritika Sharma (BM)	Mr. Rajesh Mehra (ME) Ms. Seema Avasthi (Library)
15/03/2021 (Monday)	Mr. Vinay Prashar (CE) Ms. Jasdeep Kaur (CA)	Mr. Rajesh Gandhi (CSE) Ms. Ritu Mahajan (Admn.)
16/03/2021 (Tuesday)	Mr. Ankush Kohli (ME) Ms. Kajal (Admn.)	Mr. Subhash Kumar (EE) Ms. Suman Lata (Admn.)
17/03/2021 (Wednesday)	Ms. Nitika Wason (BM) Mr. Harvinder Kumar (CE)	Mr. Rajesh Kumar (EE) Ms. Annumeet (BM)
18/03/2021 (Thursday)	Mr. Sandeep Kumar Uppal (ME) Ms. Ravinder Kaur (AS)	Mr. Baljit Singh (EE) Ms. Anita (Library)
19/03/2021 (Friday)	Dr. Harpreet Kaur (CSE) Mr. Amit Sharma (CSE)	Ms. Poonam Arora (Library) Mr. Parmvir Singh (ME)

1. The Principal, Chief Warden, Nodal Officer, Wardens, Student Proctors shall be on duty round the clock.
2. Officials on duty are required to mark their attendance in the register available in UG Boys Hostel.
3. Mutual exchange of duties is not allowed. However, in emergent cases duty can be exchanged with the prior permission.
4. Report of Anti-Ragging duty is to be submitted by the Anti Ragging squad in the office of Chief Warden after the completion of duty slot. Performa for report is available with HODs/Section Incharges/Chief Warden/Hostel Wardens.

Copy to:

1. All HOD/s/Librarian/Chief Warden/Nodal Officer/Wardens
2. Information Corner / *Hostel(s) Notice Board(s)*
3. Network Administrator to put the roaster on institute website.
4. *Concerned faculty & staff.*

  
Principal





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Approved by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

Ref. No. : DAVIET/ 2020-21/2119

Dated : 18/3/2021

## Anti Ragging Duty Roaster-2 (March 20, 2021 to April 4, 2021)

In continuation to earlier letter no. DAVIET/2020-21/1942 dated: 19/02/2021 regarding the Anti Ragging Duty Roaster-1 (February 20, 2021 to March 19, 2021) following faculty members are deputed to on Anti-ragging duties in w.e.f. 20/03/2021 as per the schedule appended below. Members are requested to perform their duty diligently:

Date	7:30 am to 1:30 pm UG Boys Hostel	1:30 pm to 6:30 pm PG Boys Hostel
20/03/2021 (Saturday)	Mr. Om Parkash (ME)	Mr. Surjit Singh (IT)
21/03/2021 (Sunday)	Mr. Rakesh Kumar (Admn.)	Mr. Vishnu (Admn.)
22/03/2021 (Monday)	Dr. Gaurav Kumar Dhuria (ME)	Dr. Sanjeev Saini (ME)
23/03/2021 (Tuesday)	Dr. Love Kumar (ECE)	Dr. M.K. Kaushik (CE)
24/03/2021 (Wednesday)	Dr. Dinesh Kumar (IT)	Mr. Rajeev Sharma (Admn.)
25/03/2021 (Thursday)	Dr. Jagjit Malhotra (ECE)	Mr. Narinder Kumar (Admn.)
26/03/2021 (Friday)	Dr. Jagroop Singh Sidhu (ECE)	Dr. Parveen Kakkar (CSE)
27/03/2021 (Saturday)	Mr. Parveen Tyagi (Admn.)	Mr. Sushil Kumar (Admn.)
28/03/2021 (Sunday)	Mr. Surinder Pal (Admn.)	Mr. Rohit Handa (Admn.)
29/03/2021 (Monday)	Dr. Devinder Priyadarshi (ME)	Mr. Rajinder Sharma
30/03/2021 (Tuesday)	Dr. Harmanpreet S. Sandhu (Library)	Mr. Bhagat Singh Kalra (IT)
31/03/2021 (Wednesday)	Mr. Sunil Kumar (ME)	Mr. Ramandeep S. Johal (ME)
01/04/2021 (Thursday)	Dr. Vinay Chopra (CSE)	Mr. Sumesh Mahajan (Admn.)
02/04/2021 (Friday)	Mr. Ankush Mahajan (Admn.)	Mr. Chander Shekhar (Admn.)
03/04/2021 (Saturday)	Mr. Rajesh Arora (Admn.)	Mr. Om Parkash (Admn.)
04/04/2021 (Sunday)	Mr. Rishi Raj Sahajpal (Admn.)	Mr. Sourabh Kapoor (CSE)

1. The Principal, Chief Warden, Nodal Officer, Wardens, Student Proctors shall be on duty round the clock.
2. Officials on duty are required to mark their attendance in the register available in UG Boys Hostel.
3. Mutual exchange of duties is not allowed. However, in emergent cases duty can be exchanged with the prior permission.
4. Report of Anti-Ragging duty is to be submitted by the concerned faculty/staff member in the office of Chief Warden after the completion of duty slot. Performa for report is available with HODs/Section Incharges/Chief Warden/Hostel Wardens.
5. Timings have been changed keeping in view the curfew in Jalandhar after 9 PM.

Principal 19/3/21

### Copy to:

1. All HOD/s/Librarian/Chief Warden/Nodal Officer/Wardens
2. Information Corner
3. Network Administrator to put the roaster on institute website.
4. Centre Suptd. DAVIET

Website : [www.davietjal.org](http://www.davietjal.org)  
Email : [daviet@davietjal.org](mailto:daviet@davietjal.org)

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Toll Free : 1860 180 0126

## DAV INSTITUTE OF ENGINEERING &amp; TECHNOLOGY, JALANDHAR

## Anti Ragging Duty Roaster-1

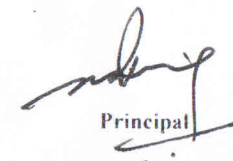
In pursuance of the orders of Hon'ble Supreme Court and to provide ragging free environment, the anti-ragging duties will be assigned to following faculty members w.e.f. 27/10/2021. All the members are requested to perform their duty diligently as per the schedule appended below:

Day	Timing	Girls Hostel	Designation	Deptt.	UG Boys Hostel	Designation	Deptt.	PG Boys Hostel	Designation	Deptt.
Wednesday	8 am to 11 am	Dr. Mrs. Kanchan L. Singh	Associate Prof.	AS	Dr. Ashok Kumar	Associate Prof.	AS	Sh. Kamal Kishore	Asstt. Prof.	AS
	11 am to 1 pm	Dr. Rajni Sharma	Asstt. Prof.	AS	Dr. Sunil Kumar	Asstt. Prof.	AS	Dr. Anand Bajaj	Asstt. Prof.	AS
	1 pm to 3 pm	Ms. Neeru Bala	Asstt. Prof.	AS	Dr. Amit Sharma	Asstt. Prof.	AS	Sh. Ashwani Kumar	Asstt. Prof.	AS
	3 pm to 5 pm	Ms. Suman Arora	Asstt. Prof.	AS	Sh. Nitin Kalra	Asstt. Prof.	AS	Dr. Bhupinder Singh	Asstt. Prof.	AS
	5 pm to 7 pm	Ms. Shivani Vij	Asstt. Prof.	AS	Mr. Deepak Parmar	Lab Asstt.	AS	Sh. Kamal Kishore	Asstt. Prof.	AS
	7 pm to 9 pm	Ms. Payal Sharma	Asstt. Prof.	AS	Dr. Ashok Kumar	Associate Prof.	AS	Dr. Anand Bajaj	Asstt. Prof.	AS
Thursday	8 am to 11 am	Ms. Deepika Kakkar	Lab Asstt.	AS	Dr. Sunil Kumar	Asstt. Prof.	AS	Sh. Ashwani Kumar	Asstt. Prof.	AS
	11 am to 1 pm	Dr. Mrs. Kanchan L. Singh	Associate Prof.	AS	Dr. Amit Sharma	Asstt. Prof.	AS	Dr. Bhupinder Singh	Asstt. Prof.	AS
	1 pm to 3 pm	Dr. Rajni Sharma	Asstt. Prof.	AS	Sh. Nitin Kalra	Asstt. Prof.	AS	Sh. Kamal Kishore	Asstt. Prof.	AS
	3 pm to 5 pm	Ms. Neeru Bala	Asstt. Prof.	AS	Mr. Deepak Parmar	Lab Asstt.	AS	Dr. Anand Bajaj	Asstt. Prof.	AS
	5 pm to 7 pm	Ms. Suman Arora	Asstt. Prof.	AS	Dr. Ashok Kumar	Associate Prof.	AS	Sh. Ashwani Kumar	Asstt. Prof.	AS
	7 pm to 9 pm	Ms. Shivani Vij	Asstt. Prof.	AS	Dr. Sunil Kumar	Asstt. Prof.	AS	Dr. Bhupinder Singh	Asstt. Prof.	AS
Friday	8 am to 11 am	Ms. Payal Sharma	Asstt. Prof.	AS	Dr. Amit Sharma	Asstt. Prof.	AS	Sh. Kamal Kishore	Asstt. Prof.	AS
	11 am to 1 pm	Ms. Deepika Kakkar	Lab Asstt.	AS	Sh. Nitin Kalra	Asstt. Prof.	AS	Dr. Anand Bajaj	Asstt. Prof.	AS
	1 pm to 3 pm	Dr. Mrs. Kanchan L. Singh	Associate Prof.	AS	Mr. Deepak Parmar	Lab Asstt.	AS	Sh. Ashwani Kumar	Asstt. Prof.	AS
	3 pm to 5 pm	Dr. Rajni Sharma	Asstt. Prof.	AS	Dr. Ashok Kumar	Associate Prof.	AS	Dr. Bhupinder Singh	Asstt. Prof.	AS
	5 pm to 7 pm	Ms. Neeru Bala	Asstt. Prof.	AS	Dr. Sunil Kumar	Asstt. Prof.	AS	Sh. Kamal Kishore	Asstt. Prof.	AS
	7 pm to 9 pm	Ms. Suman Arora	Asstt. Prof.	AS	Dr. Amit Sharma	Asstt. Prof.	AS	Dr. Anand Bajaj	Asstt. Prof.	AS
Saturday	8 am to 11 am	Ms. Shivani Vij	Asstt. Prof.	AS	Sh. Nitin Kalra	Asstt. Prof.	AS	Sh. Ashwani Kumar	Asstt. Prof.	AS
	11 am to 1 pm	Ms. Payal Sharma	Asstt. Prof.	AS	Mr. Deepak Parmar	Lab Asstt.	AS	Dr. Bhupinder Singh	Asstt. Prof.	AS
	1 pm to 3 pm	Ms. Deepika Kakkar	Lab Asstt.	AS	Dr. Ashok Kumar	Associate Prof.	AS	Sh. Kamal Kishore	Asstt. Prof.	AS
	3 pm to 5 pm	Dr. Mrs. Kanchan L. Singh	Associate Prof.	AS	Dr. Sunil Kumar	Asstt. Prof.	AS	Dr. Anand Bajaj	Asstt. Prof.	AS
	5 pm to 7 pm	Dr. Rajni Sharma	Asstt. Prof.	AS	Dr. Amit Sharma	Asstt. Prof.	AS	Sh. Ashwani Kumar	Asstt. Prof.	AS
	7 pm to 9 pm	Ms. Neeru Bala	Asstt. Prof.	AS	Sh. Nitin Kalra	Asstt. Prof.	AS	Dr. Bhupinder Singh	Asstt. Prof.	AS
Sunday	8 am to 11 am	Ms. Suman Arora	Asstt. Prof.	AS	Mr. Deepak Parmar	Lab Asstt.	AS	Sh. Kamal Kishore	Asstt. Prof.	AS
	11 am to 1 pm	Ms. Shivani Vij	Asstt. Prof.	AS	Dr. Ashok Kumar	Associate Prof.	AS	Dr. Anand Bajaj	Asstt. Prof.	AS
	1 pm to 3 pm	Ms. Payal Sharma	Asstt. Prof.	AS	Dr. Sunil Kumar	Asstt. Prof.	AS	Sh. Ashwani Kumar	Asstt. Prof.	AS
	3 pm to 5 pm	Ms. Deepika Kakkar	Lab Asstt.	AS	Dr. Amit Sharma	Asstt. Prof.	AS	Dr. Bhupinder Singh	Asstt. Prof.	AS
	5 pm to 7 pm	Dr. Rajni Sharma	Asstt. Prof.	AS	Sh. Nitin Kalra	Asstt. Prof.	AS	Dr. Ashok Kumar	Associate Prof.	AS
	7 pm to 9 pm	Ms. Neeru Bala	Asstt. Prof.	AS	Mr. Deepak Parmar	Lab Asstt.	AS	Dr. Sunil Kumar Sachdeva	Asstt. Prof.	AS

- 1 The Principal, Chief Warden, Nodal Officer, Wardens, Student Proctors shall be on duty round the clock.
- 2 Officials on duty are required to mark their attendance in the register available in UG Boys Hostel.
- 3 Mutual exchange of duties is not allowed. However, in emergent cases duty can be exchanged with the prior permission.
- 4 Performa for report is available with HODs/Section Incharges/Chief Warden/Hostel Wardens.

## Copy to:

- 1 All HOD/s/Librarian/Chief Warden/Nodal Officer/Wardens
- 2 Information Corner
- 3 Network Administrator to put the roaster on institute website.
- 4 Centre Supttd. DAVIET

  
Principal

**DAV INSTITUTE OF ENGINEERING & TECHNOLOGY, JALANDHAR**  
**Anti Ragging Duty Roaster-2**

In pursuance of the orders of Hon'ble Supreme Court and to provide ragging free environment, the anti-ragging duties will be assigned to following faculty members w.e.f. 04/11/2021. All the members are requested to perform their duty diligently as per the schedule appended below:

Day	Timing	Girls Hostel	Designation	Deptt.	UG Boys Hostel	Designation	Deptt.	PG Boys Hostel	Designation	Deptt.
4.11.21 Thursday	8 am to 11 am	Ms. Kalpana Sharma	Clerk	Admn.	Mr. Suraj Khanna	Lab Technician	EE	Mr. Jaswinder Singh	Asstt. Prof.	CA
	11 am to 1 pm									
	1 pm to 3 pm									
	3 pm to 5 pm									
	5 pm to 7 pm									
	7 pm to 9 pm									
5.11.21 Friday	8 am to 10 am	Ms. Kalpana Sharma	Clerk	Admn.	Mr. Suraj Khanna	Lab Technician	EE	Mr. Rajesh Mehra	AIW	ME
	10 am to 11 pm									
	11 pm to 3 pm									
	3 pm to 5 pm									
	5 pm to 7 pm									
	7 pm to 9 pm									
6.11.21 Saturday	8 am to 11 am	Ms. Payal Sharma	Asstt. Prof.	AS	Mr. Sumit Mahajan	Lab Technician	ECE	Mr. Sushil Kumar	Jr. Asstt.	Admn.
	11 am to 1 pm									
	1 pm to 3 pm									
	3 pm to 5 pm									
	5 pm to 7 pm									
	7 pm to 9 pm									
7.11.21 Sunday	8 am to 11 am	Ms. Poonam Sethi	Asstt. Prof.	ECE	Dr. Amit Sharma	Asstt. Prof.	AS	Dr. Ramnik S. Randhawa	Asstt. Prof.	ECE
	11 am to 1 pm									
	1 pm to 3 pm									
	3 pm to 5 pm									
	5 pm to 7 pm									
	7 pm to 9 pm									

- 1 The Principal, Chief Warden, Nodal Officer, Wardens, Student Proctors shall be on duty round the clock.
- 2 Officials on duty are required to mark their attendance in the register available in UG Boys Hostel.
- 3 Mutual exchange of duties is not allowed. However, in emergent cases duty can be exchanged with the prior permission.
- 4 Report of Anti-Ragging duty is to be submitted by the concerned faculty/staff member in the office of Chief Warden after the completion of duty slot. Performa for report is available with HODs/Section Incharges/Chief Warden/Hostel Wardens.

## Copy to:

- 1 All HOD/s/Librarian/Chief Warden/Nodal Officer/Wardens/Information Corner
- 2 Network Administrator to put the roaster on institute website.
- 3 Centre Suptd. DAVIET

Dr. Sanjeev Naval  
Dean Student Affairs

DAV INSTITUTE OF ENGINEERING & TECHNOLOGY, JALANDHAR

Anti Ragging Duty Roaster-3

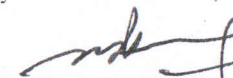
In pursuance of the orders of Hon'ble Supreme Court and to provide ragging free environment, the anti-ragging duties will be assigned to following faculty members w.e.r. 08/11/2021. All the members are requested to perform their duty diligently as per the schedule appended below:

Day	Timing	Girls Hostel	Designation	Deptt.	UG Boys Hostel	Designation	Deptt.	PG Boys Hostel	Designation	Deptt.
8.11.21 Monday	8 am to 11 am	Ms. Kalpana Sharma	Clerk	Admn.	Dr. Nitin Kalra	Asstt. Prof.	AS	Dr. Nitin Kalra	Asstt. Prof.	AS
	11 am to 1 pm									
	1 pm to 3 pm									
	3 pm to 5 pm									
	5 pm to 7 pm									
	7 pm to 9 pm									
9.11.21 Tuesday	8 am to 10 am	Dr. Sonia Chutani	Asstt. Prof.	CE	Mr. Sumit Mahajan	Lab Technician	ECE	Mr. Rajesh Wadhwa	Asstt. Prof.	ECE
	10 am to 11 pm									
	11 pm to 3 pm									
	3 pm to 5 pm									
	5 pm to 7 pm									
	7 pm to 9 pm									
10.11.21 Wedr	8 am to 11 am	Ms. Payal Sharma	Asstt. Prof.	AS	Mr. Jaswinder Singh	Asstt. Prof.	CA	Mr. Rajesh Mehra	AIW	ME
	11 am to 1 pm									
	1 pm to 3 pm									
	3 pm to 5 pm									
	5 pm to 7 pm									
	7 pm to 9 pm									
11.11.21 Thurs	8 am to 11 am	Ms. Poonam Sethi	Asstt. Prof.	ECE	Mr. Suraj Khanna	Lab Technician	EE	Mr. Jaswinder Singh	Asstt. Prof.	CA
	11 am to 1 pm									
	1 pm to 3 pm									
	3 pm to 5 pm									
	5 pm to 7 pm									
	7 pm to 9 pm									
12.11.21 Frida	8 am to 11 am	Ms. Payal Sharma	Asstt. Prof.	AS	Dr. Rajiv Kumar	Asstt. Prof.	IT	Mr. Sushil Kumar	Jr. Asstt.	Admn.
	11 am to 1 pm									
	1 pm to 3 pm									
	3 pm to 5 pm									
	5 pm to 7 pm									
	7 pm to 9 pm									
13.11.21 Satur	8 am to 11 am	Dr. Shivani Vij	Asstt. Prof.	AS	Dr. Sunil Kumar Sachdeva	Asstt. Prof.	AS	Dr. Ashok Kumar	Associate Prof.	AS
	11 am to 1 pm									
	1 pm to 3 pm									
	3 pm to 5 pm									
	5 pm to 7 pm									
	7 pm to 9 pm									
14.11.21 Sunday	8 am to 11 am	Dr. Sonia Chutani	Asstt. Prof.	CE	Dr. Amit Sharma	Asstt. Prof.	AS	Mr. Rajesh Wadhwa	Asstt. Prof.	ECE
	11 am to 1 pm									
	1 pm to 3 pm									
	3 pm to 5 pm									
	5 pm to 7 pm									
	7 pm to 9 pm									

- The Principal, Chief Warden, Nodal Officer, Wardens, Student Proctors shall be on duty round the clock.
- Officials on duty are required to mark their attendance in the register available in UG Boys Hostel.
- Mutual exchange of duties is not allowed. However, in emergent cases duty can be exchanged with the prior permission.
- Report of Anti-Ragging duty is to be submitted by the concerned faculty/staff member in the office of Chief Warden after the completion of duty slot. Performa for

Copy to:

- All HOD/s/Librarian/Chief Warden/Nodal Officer/Wardens/Information Corner
- Network Administrator to put the roaster on institute website.
- Centre Suptd. DAVIET

  
Dr. Manoj Kumar  
Principal

**Anti-Ragging  
Affidavits  
&  
Organization wide  
awareness**

## ANTI RAGGING AFFIDAVIT BY THE STUDENT

1. I, Ishita Sharma s/o/d/o Mr./Mrs./Ms. Raman Kumar Sharma, having been admitted to Dav Institute Of Engineering And Technology have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on 23/06/2019

Ishita

Signature of Student

Name : Ishita Sharma

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at DAVIET on 23/06/2019  
Jal

Ishita

Signature of Student

## AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms. Raman Kumar Sharma father/mother/guardian of Ishita Sharma , having been admitted to Dav Institute Of Engineering And Technology, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009,(hereinafter called the Regulations), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared on 23/06/2019

Raman Kumar

Signature of Parent/Guardian

Name : Raman Kumar Sharma

Address : 733/90 New Santokh Pura, Back Side Kmv Colleg

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at DAVIET on 23/06/2019  
JALANOHAR

Raman Kumar

Signature of Parent/Guardian

# Organization wide awareness of Anti Ragging Committee and Anti Ragging Squad



Display Boards of Anti Ragging Committee and Anti Ragging Squad



## Security Camera in Corridor for Monitoring Ragging Activities



Security Camera in Corridor



Security Camera in Corridor



Security Camera in Boys Hostel



Security Camera in Corridor

# *Sexual Harassment & Redressal Committee*

# Sexual Harassment Redressal Committee

The Women's Cell of DAVIET looks after the welfare of female employees and girl students of the institute. It facilitates redressal of their problems and caters to their issues/ grievances. The cell promotes all round development of female employees and girl students of the Institute to enhance their self-esteem and self-confidence.

The **Internal Complaint Committee** has been framed as "**Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013**" w.e.f March 3<sup>rd</sup>, 2017 with office circular issued by the Principal, DAVIET. Its objective is to provide its female employees and girl students an environment free from harassment/discrimination and ensure that they are treated with dignity and respect. The Committee shall investigate the reported cases of commission of acts of sexual harassment of women, if any, and submit its report to the disciplinary authority with the recommendatory action to be taken against the accused.

The **Internal Complaint Committee** comprises of the following members:

S.No.	Name	Position
1.	Mrs. Harpreet Bajaj (Associate Professor & HOD, CSE)	Convener
2.	Mr. M.S Bedi (Asstt. Professor, CE)	Member
3.	Ms. Megha Munjal Sharma (Asstt. Professor, MBA)	Member
4.	Ms. Alka Juneja (Jr. Asstt. Admin.)	Member
5.	Mrs. Parminder Beri(Social Activist)	ASHI, Jalandhar

Internal Policy for Prevention, Prohibition and Redressal of Sexual Harassment of Women at Workplace is in place. This Policy applies to all women associated with DAVIET including permanent employees, temporary employees as well as employees on contract, research scholars, students and trainees (if any).

The institute has setup Crèche for providing childcare facility for the staff. The Women's Cell also looks after the management of the Creche in the Institute and prescribes necessary guidelines for its smooth functioning.

## Women Cell

### Internal Complaint Committee Policy

#### **Who can approach Internal Complaint Committee for help?**

Any woman employee academic/ non-academic (including contractual, casual and temporary) and female students of DAVIET, Jalandhar can approach the Cell.

**Definition of Sexual Harassment:**

"Sexual harassment" includes such unwelcome sexually determined behavior, whether directly or otherwise, as:

- physical contact and advances
- demand or request for sexual favors
- sexually colored remarks
- showing any pornography, or
- any other unwelcome physical, verbal or non-verbal conduct of a sexual nature

**What are the possible actions that can be taken against the culprit?**

- Warning
- Adverse remark in the service record/personal file
- Withholding of annual routine increments/promotion
- Suspension
- Dismissal

**If you are harassed, what should you do?**

- The complainant will have to submit a written and signed two copies of the complaint along with supporting documents to the Women Cell.
- You can also reach the Internal Complaint Committee at [womencell@davietjal.org](mailto:womencell@davietjal.org)

Rest assured that your complaint will be kept **CONFIDENTIAL**.

**Inquiry process:**

- The inquiry shall be completed within a period of ninety days from the date of the complaint.
- On completion of the inquiry, the Internal Committee shall provide a report of its findings to the institute administration within a period of ten days from the date of completion of the inquiry and such report will be made available to the concerned parties.
- If the allegations against the respondent have been proved, it shall recommend punitive actions to be taken against the respondent to the institute administration.
- The institute administration shall act upon the recommendation within sixty days of its receipt.





# D.A.V. INSTITUTE OF ENGINEERING & TECHNOLOGY (DAVIET)

KABIR NAGAR, JALANDHAR - 144 008  
(ISO 9001:2008 Certified)

Approved by : All India Council for Technical Education, New Delhi

Affiliated to : I K G Punjab Technical University Jalandhar

Managed by : DAV College Managing Committee, New Delhi

Ref. No. DAVIET: 2016-17/11533

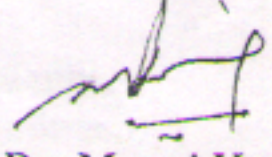
Dated: 18/3/2017

## OFFICE ORDER

As per the provisions of "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013", an INTERNAL COMPLAINT COMMITTEE consisting of the following members is hereby constituted to deal with the complaints w.e.f. 18/3/2017:-

1. Ms. Harpreet Kaur Bajaj : Assoc. Prof. & Head, CSE
2. Mr. M.S. Bedi : Asstt. Prof., CE
3. Ms. Megha Munjal Sharma : Asstt. Prof., BM
4. Ms. Alka Juneja : Jr. Asstt. (Estb.)
5. Dr. Lakhbir Singh : President, PAHAL – NGO, Jalandhar

The term of the above said committee shall be three years.

  
Dr. Manoj Kumar  
Principal

### Copy to:-

1. All HoDs. – for circulation amongst the faculty & staff
2. Above said Committee Members
3. IQAC
4. Website Co-ordinator – to upload on the Institute's website
5. Sr. Asstt. (Admn.) – for circulation amongst the non-teaching staff

**DAVIET**  
ENGINEERING FUTURES  
THROUGH INNOVATION  
(ISO 9001:2008 CERTIFIED)

# DAV INSTITUTE OF ENGINEERING & TECHNOLOGY

Kabir Nagar, Jalandhar, Punjab - 144 008

Affiliated by NAAC with "A" Grade & Recognized by UGC under Section 2(f)

Affiliated by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

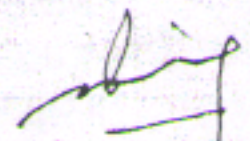
Ref: DAVIET/2018/11/5794

Dated: 04/08/18

## Office Order

In partial modification of office order no. DAVIET: 2016 - 17/11533 dated: 18/3/2017 regarding constitution of an **Internal Complaint Committee**, it is informed that the name of Dr. Lakhbir Singh, President, PAHAL - NGO Jalandhar is hereby replaced with Mrs. Parminder Beri, Social Activist, ASHI, Jalandhar.

All concerned to please note.

  
(Dr. Manoj Kumar)  
Principal

### Copy to:-

1. Mrs. Parminder Beri, Social Activist, ASHI, Jalandhar
2. All other members of Internal Complaint Committee:-
  - i) Mrs. Harpreet Kr. Bajaj : Assoc. Prof. & Head, CSE
  - ii) Mr. M.S. Bedi : Asstt. Prof., CE
  - iii) Ms. Megha Munjal Sharma : Asstt. Prof., BM
  - iv) Ms. Alka Juneja : Jr. Asstt. (Estb.)
3. IQAC
4. Website Coordinator - to upload the above information on the Institute's website

www.davvtjalandhar.org  
net@davvtjalandhar.org

Ph: 0181-2207650, 2200232, 2343400  
Toll Free: 1860 180 0126



# DAV INSTITUTE OF ENGINEERING & TECHNOLOGY

Kabir Nagar, Jalandhar, Punjab - 144 008

**Accredited by NAAC with "A" Grade & Recognized by UGC under Section 2(f)**

Approved by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

Ref. No. : DAVIET/ *Estb/2019-20/967*

Dated : *18/03/2020*

## Office Order

As per the provisions of the "Sexual Harassment of Women at Workplace (prevention, Prohibition and Redressal) Act-2013 and In continuation of the office order(s) DAVIET: 2016-17/11533 dated 18/03/2017 and DAVIET: 2018-19/5794 dated 14/08/2018, the tenure of following Internal Complaints Committee is hereby extended till 31/03/2022.

- |                             |   |                                       |
|-----------------------------|---|---------------------------------------|
| 1. Mrs. Harpreet Kaur Bajaj | : | Associate Professor CSE               |
| 2. Mr. Manpreet. S. Bedi    | : | Assistant Professor                   |
| 3. Mrs. Megha Munjal Sharma | : | Assistant Professor                   |
| 4. Mrs. Alka Juneja         | : | Jr. Assistant. (Estb.)                |
| 5. Mrs. Parminder Berry     | : | Social Activist, ASHI(NGO), Jalandhar |

  
Dr. Manoj Kumar  
Principal

### Copy to:

1. All HoD(s): For circulation amongst the faculty/staff members
2. All the above committee members
3. IQAC: For Information and Record
4. Sr. Asstt. (Admn. & Accounts): For circulation amongst the staff members
5. Website Coordinator: To upload the information on Institute's website

Website : [www.davletjal.org](http://www.davletjal.org)

Email : [davlet@davletjal.org](mailto:davlet@davletjal.org)

Ph. : 0181-2207650, 2200232, 2343400

Toll Free : 1860 180 0126

Ref. No. : DAVIET/ 2022-23/114

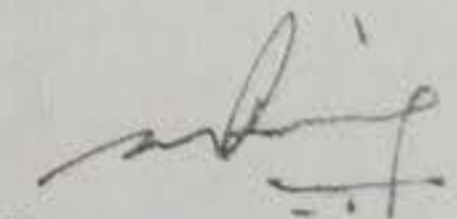
Dated : 19/04/2022

Office Order

As per the provision of "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, an Internal Complaint Committee consisting of the following members is hereby constituted to deal with the complaints w.e.f. 01/04/2022:-

- |                           |  |
|---------------------------|--|
| 1. Dr. Suman Tandon       | : Assoc. Prof. (BM)                            |
| 2. Mr. S.K. Uppal         | : Asstt. Prof. (ME)                            |
| 3. Mrs. Poonam Sethi      | : Asstt. Prof. (ECE)                           |
| 4. Mrs. Shallu Singh      | : Lab Asstt. (ECE)                             |
| 5. Mrs. Pooja Arora       | : Jr. Stenographer                             |
| 6. Mrs. Adv. Tania Bhatti | : Jalandhar Heart – YGPT India - NGO           |
| 7. Ms. Shriya             | : B.Tech. (CSE) - 3 <sup>rd</sup> Year, 157/19 |
| 8. Mr. Dilpreet Singh     | : B.Tech. (CE) - 3 <sup>rd</sup> Year, 670/19  |
| 9. Ms. Kritika Aggarwal   | : MBA - 2 <sup>nd</sup> Year, 2125/21          |

The term of the above said committee shall be three years.

  
(Dr. Manoj Kumar)  
Principal

Copy to:-

1. All Dean(s)/HoD(s) – for circulation amongst the faculty & staff of their respective department(s)
2. All the above Committee Members
3. IQAC – for information and record
4. Sr. Asstt. (Admn. & A/cs.) – for circulation amongst all Supporting staff of their respective section(s)
5. Website Coordinator – to upload on the Institute's website

## **A Webinar on “FEMININE Vs MASCULINE, Balance of powers to achieve greatness”**

Gender sensitization is a weapon towards gender equity and equality. It is essential for creating sustainable development as enshrined in our constitution. Gendered assumptions and gender based social discriminations exist throughout society from organizational planning to everyday interactions at the workplace. Negative impacts of such assumptions can undermine the efficiency and success of even the best-intentioned plans.

Considering unavoidable repercussions of gendered assumptions Gender Sensitization Cell, DAVIET organized a webinar on “FEMININE Vs MASCULINE, Balance of powers to achieve greatness”, on June 29, 2021.

This webinar brought an opportunity to revitalize our notions about the above-mentioned topic and make a gender-equal society.

### **RESOURCE PERSON:**

**Ms. Nandita**

**Founder and CEO**

**Zaivic Tech Wellness**

**Entrepreneur, Life Enthusiast**

**Author, Spiritual Quotient Coach**



**Attending Webinar on “FEMININE Vs MASCULINE**

## 2-days Women Self Defence Workshop at DAVIET

The Gender Sensitization Cell of DAV Institute of Engineering & Technology, Jalandhar organized a 2-day workshop on “Women Self Defence” in collaboration with NGO- “Women Helpers” on February 17-18, 2020 to highlight the need of women safety and security. Over 200 girl students of the Institute attended this self defence programme. The main tricks of self defence such as escaping a wrist grip and an uncomfortable hand grabbing from behind were demonstrated. The trainers also showed that palm of the hand, elbows, knees, legs etc. are the body parts that can be used as weapons.

**Ms. Monica Arora**, sub-Inspector and Incharge, Cyber Crime, Jalandhar was the Chief Guest on the valediction of this two-day workshop. She appreciated the effort of Gender sensitization Cell, DAVIET for organizing such self defence programmes for the girls. In her speech, she focused on setting up of goals and hard work. Further, she stated that self defence is the state of mind. She threw light on proper utilization of time also.

**Dr. Manoj Kumar, Principal**, DAVIET appreciated the participants of this workshop. In his speech, he stated that gender sensitization cell of DAVIET is playing preventive role also and the cell has regular meeting with boys as well in the Institute. Further, he mentioned that we all should realize the importance of campaign ‘Beti Bachao, Beti Pado’ that aims to generate awareness and improve the efficiency of welfare services intended for girls in India.

Dr. Manoj Kumar thanked the Chief Guest and other dignitaries present on the occasion for sparing time for the motivation of students.

A renowned **Punjabi singer, Diljaan** and **Super Mutiyaar, RJ Garima**, 94.3 FM also graced the occasion with their benign presence.

At the end of valediction, Ms. Monica Arora, Chief Guest was presented a token of gratitude by Dr. Manoj Kumar and Dr. Harpreet Bajaj, Head, Gender Sensitization Cell. Renowned Punjabi singer, Diljaan, Super Mutiyaar, RJ Garima, Mr. Rajeev Kumar Nagpal, Head, Cobra Karate, Mr. Jitendra, Mr. Jhonson and the team members of Gender Sensitization Cell, DAVIET were also honoured.



**Ms. Monica Arora Presenting her Talk**



**Students learning tricks of self defence**

*Student Grievances  
Redressal Committee*

DAV Institute of Engineering and Technology


Kabir Nagar, Jalandhar

Date: February 08, 2017

Ref. No. : DAVIET/2016-17/9451

Ombudsman/Grievance Committee

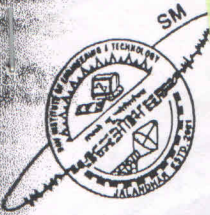
Appointment order Reference no	Date of Appointment	Name of the committee member	Profession	Address	Associated with	Mobile no.	Email address	Fax No.	Designation	Deptt
PTU/AR/SA/2803	01/08/2012	Sh. A. K. Sharma	Ret. Sessions Judge			9478098007	student_grievance_cell@ptu.ac.in		Retired Sessions Judge	
PTU/AR/SA/2803	01/08/2012	Sh. K. K. Ghai	Ret. Professor		DAV College Jalandhar	9478098007	student_grievance_cell@ptu.ac.in		Retired Professor	
DAVIET/2015-16/13401	11/01/2016	Dr. Jagjit Malhotra	Teaching	DAVIET. Kabir Nagar. Jalandhar	DAVIET. Jalandhar	9872201740	deansa@davietjal.org	01812205851	Associate Professor & Dean Student Affairs	ECE
DAVIET/2015-16/13401	11/01/2016	Dr. Sanjay Goel -	Teaching	DAVIET. Kabir Nagar. Jalandhar	DAVIET. Jalandhar	9814234524	goelsanjay100@yahoo.com	01812205851	Assistant Professor & Dy. Dean Student Affairs	CE
DAVIET/2015-16/13401	11/01/2016	Sh. Pankaj Sadana	Teaching	DAVIET. Kabir Nagar. Jalandhar	DAVIET. Jalandhar	9872488990	pankaj_sadana@yahoo.com	01812205851	Assistant Professor	ME

  
Dr Manoj Kumar  
Principal

Copy to

1. All HoDs
2. Information corner and Notice boards





www.daviyetjal.org

# INSTITUTE OF ENGINEERING & TECHNOLOGY (DAVIET)

KABIR NAGAR, JALANDHAR. - 144008  
(ISO 9001:2008 Certified)

Approved by : All India Council for Technical Education, New Delhi & Govt. of Punjab  
 Affiliated to : Punjab Technical University, Jalandhar  
 Managed by : DAV College Managing Committee, New Delhi

Ref. No. DAVIET/ 2015-16/13401

Dated... 11/11/2016.....

## OFFICE ORDER

The institute has decided to provide mechanism to the students for redressal of their grievances with regard to their complaints on academic and non-academic matters, grievances related to assessment, victimization, attendance, charging of fees, conducting of examinations, harassment by colleague students or teachers etc.

**Students Grievance Redressal Committee** comprising of the following faculty members is hereby constituted to deal with the grievances of the students:

1. Dr. Jagjit S. Malhotra, Dean (Student Affairs)
2. Dr. Sanjay Goel, Deputy Dean (Student Affairs)
3. Dr. Ashok Kumar, Associate Professor (AS)
4. Mr. Pankaj Sadana, Assistant Professor (ME)
5. Ms. Aarti Kochher, Assistant Professor (ECE)
6. Mr. P. S. Mann, Assistant Professor (IT)
7. Mr. Baljit Singh, Assistant Professor (EE)

- > An aggrieved student can submit his/her complaint/ grievance personally in the o/o. the Dean (Student Affairs).  
Or
- > An aggrieved student can submit his/her complaint/ grievance to any of the members of the **Students Grievance Redressal Committee**.  
Or
- > An aggrieved student can drop his/her complaint/ grievance in any of the **Suggestion Boxes** placed at institute Reception/ Library/ Canteen/ Hostels.  
Or
- > An aggrieved student can email his/her complaint/ grievance at [studentsgrievance@daviyetjal.org](mailto:studentsgrievance@daviyetjal.org).

  
(Dr. Manoj Kumar)  
Principal

Copy to:

1. All HoDs & HCDs – To circulate the information amongst all the students.
2. Committee members
3. Networking Admn. – To upload the information on the institute website.
4. All Notice Boards

*for circulation amongst all the students of ECE Deptt*

*Manoj*  
11/11/16

*ECE 6<sup>th</sup> B (C/P2)*  
*11/11/16*

Ref. No. : DAVIET/ 2021-22/1403

Dated : 06/10/2021

## Office Order

The Institute has an established mechanism for students grievances redressal with regard to their complaints on academic and non-academic matters, grievances related to assessment, victimization, attendance, charging of fees, conducting of examinations, harassment by colleague students or teachers etc:

**Students Grievance Redressal Committee** comprising of the following faculty members is hereby constituted to deal with grievances of the students:

1. Dr. Sanjeev Naval, Associate Prof. (CE) & Dean (Students Affairs)
2. Ms. Anju Sharma, Assistant Prof. (BM) & Dy. Dean (Student Affairs)
3. Mr. Gobind Khurana, Assistant Prof. (CE) & Dy. Dean (Student Affairs)
4. Dr. Ankush Kohli, Assistant Prof. (ME) & Chief Warden
5. Ms. Aarti Kochhar, Assistant Prof. (ECE)
6. Dr. Rajeev Kumar, Assistant Prof. (IT)
7. Mr. Baljit Singh, Assistant Prof. (EE)
8. Dr. Gurveen Singh, Assistant Prof. (ME)

➤ An aggrieved student can submit his/her complaints/grievance personally in the office of the Dean (Student Affairs).


➤ An aggrieved student can submit his/her complaints/grievance to any of the members of the **Students Grievance Redressal Committee**.

Or

➤ An aggrieved student can drop his/her complaints/grievance in any of the **Suggestion Boxes** placed at Institute Reception/Library/Canteen/Hostels.

Or

➤ An aggrieved student can email his/her complaints/grievance at [studentsgrievance@davietjal.org](mailto:studentsgrievance@davietjal.org).

  
Dr. Manoj Kumar  
Principal

### Copy to:-

1. All HODs. and HCDs. - to circulate the information amongst all the students
2. Committee members
3. Networking Administrator -to upload the information on the Institute website
4. All Notice Board



# DAV INSTITUTE OF ENGINEERING & TECHNOLOGY

Kabir Nagar, Jalandhar, Punjab - 144 008

**Accredited by NAAC with "A" Grade & Recognized by UGC under Section 2(f)**

Approved by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

Ref. No. : DAVIET/ 2022-23 | 92

Dated : 15.04.2022

## Office Order

The Institute has an established mechanism for students grievances redressal with regard to their complaints on academic and non-academic matters, grievances related to assessment, victimization, attendance, charging of fees, conducting of examinations, harassment by colleague students or teachers etc:

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6. Dr. Rajeev Kumar, Assistant Prof. (IT)
7. Mr. Baljit Singh, Assistant Prof. (EE)
8. Dr. Gurveen Singh, Assistant Prof. (ME)
9. Ombudsman (Name to be given by IKG PTU)

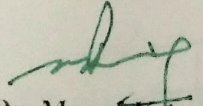
- An aggrieved student can submit his/her complaints/grievance personally in the office of the Dean (Student Affairs).
- An aggrieved student can submit his/her complaints/grievance to any of the members of the **Students Grievance Redressal Committee**.

Or

- An aggrieved student can drop his/her complaints/grievance in any of the **Suggestion Boxes** placed at Institute Reception/Library/Canteen/Hostels.

Or

- An aggrieved student can email his/her complaints/grievance at [studentsgrievance@davietjal.org](mailto:studentsgrievance@davietjal.org).

  
Dr. Manoj Kumar  
Principal

Copy to:-

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# DAV INSTITUTE OF ENGINEERING & TECHNOLOGY

Kabir Nagar, Jalandhar, Punjab - 144 008

Accredited by NAAC with "A" Grade & Recognized by UGC under Section 2(f)

Approved by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

Ref. No. : DAVIET/2022-23/1920

Dated : 05/08/2022

## Student Grievance Redressal Policy

DAV Institute of Engineering & Technology, Jalandhar (DAVIET) has an established mechanism for redressal of students grievances related to academic and non-academic matters viz. victimization, attendance, charging of fee, conduct of examinations/assessment/evaluation, library, centralized facilities, hostel mess, canteen, harassment by co students or teachers/ supporting staff etc.

### 1. Objectives of Grievance Redressal Committee:

The purpose of the Grievance Redressal committees is to ensure a speedy response to any - complaint by the students of DAVIET, Jalandhar.

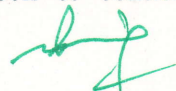
The objective(s) of the Grievance Redressal Committee are as under:-

- Maintaining harmonious Student – Student and faculty/Staff –Student relationship.
- Creating an environment in which students can freely express their grievances without fear of discrimination or victimization
- Counseling students to refrain provoking of their fellow students against faculty and staff of the Institute.

### 2. Jurisdiction of the Committee

The committee shall deal with grievances received in writing about any of the following:

- 2.1 Academic Matters** – Issues related to marks/ grades and other examination related matter, Transfer Certificate, Harassment etc.
- 2.2 Financial Matter** – relating to dues and payments etc.
- 2.3 Administrative Matters** – Infrastructure related, library, hostel, canteen & central facilities, food, sanitation, victimization

  
Principal  
D.A.V. Institute of Engineering & Technology,  
Kabir Nagar, Jalandhar-144008

### 3. Grievance Redressal Committee

The Principal shall constitute the Grievance Redressal Committee at the institute level. The composition of the Grievance Redressal Committee is as under:

- The Dean (Student Affairs) Chairman
- The Deputy Dean(s) -(Student Affairs) Member/Members
- 01 faculty member from each department Member

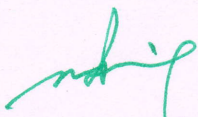
### 4. Procedure for Redressal of Grievance

An aggrieved student shall first submit his complaint in writing to his/her mentor who shall resolve the grievance within 02 days. In case the mentor is not able to resolve the grievance, she/he shall forward it to the chairperson of the Grievance Redressal Committee.

The chairperson of Committee shall convene a meeting of the committee within 02 days of receiving the complaint from the faculty mentor or from the aggrieved student in case he/she applies directly to the committee. **The chairperson shall attempt to resolve the grievance within a week of the receipt of the complaint.**

If the student is not satisfied with the solution of the committee, he/she shall appeal to the worthy Principal giving the reasons for his/her dissatisfaction with the decision within a week of receipt of the decision.

The worthy Principal shall convene a meeting of the committee within 02 days of receiving the complaint. The Principal shall review the decision and pass an appropriate order. The Principal, if needed may recommend necessary corrective action to ensure avoidance of recurrence of similar grievance in the Institute.



Dr. Manoj Kumar  
Principal

Principal  
D.A.V. Institute of Engineering & Technology  
Kabir Nagar, Jalandhar-144008

*Minutes of Meeting*  
&  
*Details of Student*  
*Grievances*

To

The Dean (Student Affairs)  
DAVET, Kabir Nagar, Jalandhar

Al

Sub: refund pandemic mess fee.

of

Sir,

My name is Ram kumar student of  
BCA 3rd year of your college. I have  
cleared (paid) all dues of hostel, mess  
and institute.

sir I want to say that refund pandemic  
mess fee.

So, please refund pandemic mess fee.

Account details

A/C No.: 1105000100137339  
A/C holder name: Ram kumar  
IFSC code: PUNB0110500

yours faithfully

Name: Ram kumar

C. Roll: 3214/19

V. Roll: 1918718

Branch: BCA 3rd year

Date: 19/07/2022  
Sir

As per MOM dt 26-8-21 (copy attached)  
Rs 16000/- (Rupees Sixteen thousand only) may  
be refunded for mess advance 19-20 & 20-21.

Recommended for payment  
[Signature]

[Signature]  
2/8/22



# (वित्त विभाग, बिहार सरकार का उपक्रम)

## Bihar Student Credit Card

Name : RAM KUMAR

Registration Id : 3025834

Disbursement Statement

S.No.	Beneficiary Name	Account No.	IFSC Code	Amount(Rs.)	Disbursement Date	Payment Mode	UTR No.	DD Tracking No.	Status
1	DAV INSTITUTE OF ENGINEERING AND TECHNOLOGY	4699000100008056	PUNB0469900	106750	02/12/2019	RTGS	N336190996329602	nil	Success
2	RAM KUMAR	1105000100137339	PUNB0110500	10000	02/12/2019	RTGS	N336190996329604	nil	Success
3	RAM KUMAR	1105000100137339	PUNB0110500	35000	02/12/2019	RTGS	N336190996342593	nil	Success
4	RAM KUMAR	1105000100137339	PUNB0110500	10000	19/03/2021	RTGS	N078211444935707	nil	Success
5	DAV INSTITUTE OF ENGINEERING AND TECHNOLOGY	4699000100008056	PUNB0469900	106750	19/03/2021	RTGS	N078211444935704	nil	Success
6	DAV INSTITUTE OF ENGINEERING AND TECHNOLOGY	4699000100008056	PUNB0469900	106750	06/07/2022	RTGS	N187222027588853	nil	Success
7	RAM KUMAR	1105000100137339	PUNB0110500	10000	06/07/2022	RTGS	N187222027588851	nil	Success

Note : This is a computer-generated document.No signature is required.  
Generated Date (DD/MM/YYYY) : 13-07-2022 19:04:42

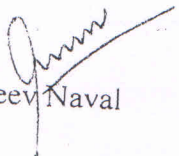


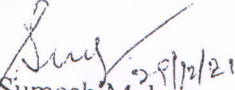
Minutes Of the Meeting

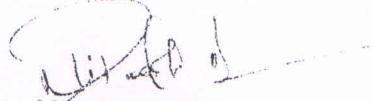
In continuation to previous MOM dated 26.08.2021(copy Attached) a meeting of the following faculty & staff members was held on 01.12.2021 in the office of the worthy Principal related to the refund to the students of the hostel residents under DRCC of UG/PG and Girl's hostel. The following members were present

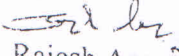
1. Dr.Manoj Kumar Principal (In Chair)
2. Dr.Sanjeev Naval Dean (Student Affairs)
3. Sh.M.S Bedi Asstt. Prof.(CE)
4. Sh.Sumesh Mahajan Sr.Asstt.(Accts).
5. Sh.Nitesh Thakur Asstt.Prof.(BHMCT) & Warden UG Hostel.
6. Mr.Rajesh Arora Hostel Fee Clerk.

During the meeting the status of the pending fee from Bihar students related to DRCC. was discussed. It was resolved that the refund to the hostel residents other than B.Tech students will be calculated for the lockdown period. It was resolved that refund of mess charges for the lockdown period in the year 2020,2021 for eight(08) months @ Rs 2000/- per month be made to the final year students who have paid full course fee.

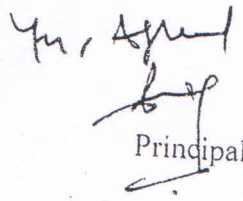
  
Dr. Sanjeev Naval

  
Sh. Sumesh Mahajan

  
Nitesh Thakur

  
Rajesh Arora

M.S. Bedi

  
Principal

Read on

3/1/2022



# DAV INSTITUTE OF ENGINEERING & TECHNOLOGY

(A Unit of Dayanand Anglo Vedic College Trust & Management Society)

Kabir Nagar, Jalandhar, Punjab - 144 008

Accredited by NAAC with "A" Grade & Recognized by UGC under Section 2(f)

Approved by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

Ref. No. : DAVIET/ 2155

Dated : 25/8/22

The Branch Manager

Punjab National Bank (DAVIET Branch)

Jalandhar

Subject: Amount Transfer through RTGS/ NEFT

Sir,

Please find enclosed herewith cheque.274198 dt.18.08.22 amounting to Rs.16000.00  
(Sixteen thousand only ) for RTGS/NEFT as per detail given below.

Sr. No.	Name	Account No.	IFSC Code
1	Ram Kumar	1105000100137339	PUNB0110500

Thanks

DAV Institute of Engineering & Technology



*[Signature]*  
Principal

*Kundan Lal*

Auth.Sign.( DAVCMC )

Encls:as above

Website : [www.davletjal.org](http://www.davletjal.org)  
Email : [davlet@davletjal.org](mailto:davlet@davletjal.org)

Ph. : 0181-2343400, 2207650  
Toll Free : 1860 180 0126

Sir

As per mem dt 26/8/21  
(copy attached) Rs 16000/- (Rupees  
Sixteen thousand only) may be  
refunded for mess advance <sup>2019-20</sup> 2020-21

To

The Principal  
DAVIET College  
Jalandhar, Punjab

Recommended  
[Signature]

13/7/22

Date :

Subject: Regarding the refund of hostel fees.

Sir,

I Aashvi Shrivastava, of your college of BBA  
branch has opted for hostel. As the fees of  
my college as well as hostel is provided to  
me by the DRCC Scheme, so I request you to  
Please refund my mess charges, which I have  
already paid my full fees.

Please process my application  
as soon as possible & refund my hostel fee  
as well looking forward to a positive  
reply from the committee.

Looking forward for your cooperation.

Yours faithfully  
Aashvi Shrivastava

Branch :- BBA (6th Sem)

Roll no :- 3701/19

Uni Roll no :- 1918579

बिहार राज्य शिक्षा वित्त निगम लिमिटेड, पटना  
(वित्त विभाग, बिहार सरकार का उपक्रम)



Bihar Student Credit Card

Name : AASHVI SHRIVASTAVA

Registration Id : 3104083

Disbursement Statement

SNo.	Beneficiary Name	Account No.	IFSC Code	Amount(Rs.)	Disbursement Date	Payment Mode	UTR No.	DD Tracking No.	Status
1	DAV INSTITUTE OF ENGINEERING AND TECHNOLOGY	4699000100008056	PUNB0469900	47000	06/12/2019	RTGS	N340191001696485	nil	Success
2	AASHVI SHRIVASTAVA	540302010010335	UBIN0554031	48000	06/12/2019	RTGS	N340191001704202	nil	Success
3	AASHVI SHRIVASTAVA	540302010010335	UBIN0554031	35000	06/12/2019	RTGS	N340191001704214	nil	Success
4	AASHVI SHRIVASTAVA	540302010010335	UBIN0554031	10000	06/12/2019	RTGS	N340191001696488	nil	Success
5	AASHVI SHRIVASTAVA	540302010010335	UBIN0554031	10000	17/09/2020	RTGS	N261201247067433	nil	Success
6	DAV INSTITUTE OF ENGINEERING AND TECHNOLOGY	4699000100008056	PUNB0469900	47000	17/09/2020	RTGS	N261201247067435	nil	Success
7	AASHVI SHRIVASTAVA	540302010010335	UBIN0554031	48000	17/09/2020	RTGS	N261201247067438	nil	Success
8	DAV INSTITUTE OF ENGINEERING AND TECHNOLOGY	4699000100008056	PUNB0469900	47000	26/10/2021	RTGS	N299211656612282	nil	Success
9	AASHVI SHRIVASTAVA	540302010010335	UBIN0554031	48000	26/10/2021	RTGS	N299211686612283	nil	Success
10	AASHVI SHRIVASTAVA	540302010010335	UBIN0554031	10000	26/10/2021	RTGS	N299211686612284	nil	Success

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DAVIET  
ENGINEERING FUTURES  
THROUGH INNOVATION

ISO 9001:2008 CERTIFIED

# DAV INSTITUTE OF ENGINEERING & TECHNOLOGY

(A Unit of Dayanand Anglo Vedic College Trust & Management Society)

Kabir Nagar, Jalandhar, Punjab - 144 008

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Approved by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

Ref. No. : DAVIET/2075

Dated : 18/8/22

The Branch Manager

Punjab National Bank (DAVIET Branch)

Jalandhar

Subject: Amount Transfer through RTGS/ NEFT

Sir,

Please find enclosed herewith cheque.274186 dt.26.07.2022 amounting to Rs.16000.00

(Sixteen thousand only ) for RTGS/NEFT as per detail given below.

Sr. No.	Name	Account No.	IFSC Code
1	Aashvi Shrivastava	919010084107565	UTIB0000767

Thanks

DAV Institute of Engineering & Technology

Principal

Kundan Lal

Auth.Sign.( DAVCMC )

Encls. as above

Website : www.davietjal.org  
Email : daviet@davietjal.org

Ph. : 0181-2343400, 2207650  
Toll Free : 1860 180 0126

पंजाब नेशनल बैंक  
punjab national bank

डेविएट, कबीर नगर, जालंधर (पंजाब)  
Daviet, Kabir Nagar, JALANDHAR (Pb) - 144008  
RTGS/NEFT IFS Code : PUNB0469900

सभी शाखाओं पर देय PAYABLE AT ALL BRANCHES

26072022  
D D M M Y Y Y Y

PAY Aashvi Shrivastava

या धारक को OR BEARER

रुपये RUPEES Sixteen thousand only

अदा करें ₹ 16,000/-

खाता सं.  
A/c. No. 4699001100000017

बचत खाता  
SAVINGS A/c

4699001100000017

For DAVIET - HOSTEL  
DAV Institute of Engg. & Technology

Principal

Kundan Lal

Auth. Sign. (DAVCMC)  
Authorised Signatory(ies)

Please sign above

HDZ

⑈ 274186 ⑈ 144024034⑈

60

31

केवल तीन माह के लिये वैध VALID FOR THREE MONTHS ONLY